

## **GENERAL VISA REQUIREMENTS**

As one of its core functions, TASA has the facilitation of tourism work visa applications issued by Ministry of Home Affairs and Immigration. With its FENATA mandate acknowledged by the Ministry, the understanding is that TASA will only administer applications for and on behalf of the tourism sector, including tourists to Namibia.

### **1. REQUIRMENTS FOR A WORKING VISA UP TO 3 MONTHS**

*Period 1-3 months*

1. Visa application form
2. Certified copy of Passport (no original documents needed)
3. Motivational letter explaining in detail the purpose
4. Itinerary of the tour
5. Educational Qualifications (on request)

### **2. REQUIRMENTS FOR WORK VISA FOR 4 – 15 MONTHS**

*Period 4 – 15 months*

1. Visa application form
2. Certified copy of Passport (no original documents needed)
3. Motivational letter explaining in detail the purpose
4. Proof of tender/contract
1. Educational Qualifications (on request)

### **3. REQUIREMENT FOR BUSINESS VISA (2-3 DAYS)**

*Only passport holders not exempted from visa requirements*

1. Visa application form
2. Certified copy of Passport (no original documents needed)
3. Motivational letter explaining in detail the purpose

Invitation letter in case of board meeting, workshop or conference